Use the phone pop-up to find an area code. Type the state or province name at the prompt. Do not press enter, the software will search automatically. A complete list of all area codes in the state or province will appear in the lower window. Some states have multiple area codes. The area codes are identified by major city in that area code. Highlight the area code that you wish to search. Press OK, or double-click the highlighted listing to return to the main Display window and automatically insert the area code into the Phone field.